

MEGAN J. F. WILL

WORK EXPERIENCE

University of Dayton *Dayton, OH*

Director of Budgets & Operations, School of Business Administration **July 2021 – Present**

- Serves as a member of the School's leadership team with primary responsibility to oversee the School's current and future year financials and operations, incorporating School goals and strategic initiatives, historical trend analysis, and enrollment assumptions
- Represents the School on various division and university committees and serves as the School's primary financial liaison to units such as Finance and Administrative Services, the University of Dayton Research Institute (UDRI), the Division of Advancement, etc.
- Conducts financial and procedural assessments and best practice reviews to enable senior leadership to make data-driven decisions on strategic initiatives, long-range plans, and School policies
- Leads the annual budgeting process, guiding the deans, department chairs, and center directors in efforts to plan for operational expenses, merit increases, new hires, potential gifts and grants, etc.
- Aids researchers in the application and management of government and foundation grants, including researching new grants, building budgets, ensuring proper financial management, and training researchers on compliant cost and time reporting
- Manages and coordinates the maintenance, usage, and emergency plans of all School facilities, classrooms, learning spaces, computer labs, and office spaces across the University's main campus, Curran Place, and the Arcade Innovation Hub, including overseeing the renovations and naming of the John D. Mittelstaedt Center for Advising and Business Student Success, the Anderson Center, multiple student lounges, the dean's suite, etc.
- Oversees human resource activities for the School, including position requests and posting, compensation and contract issuance, employee onboarding, staff performance management, professional development requests, termination and departure processing, etc.
- Supervises the business operations coordinator who processes daily financial transactions, maintenance requests, employee paperwork, donor reports, monthly reconciliations, etc.

Senior Financial Planning Analyst

March 2019 – June 2021

Senior Budget Analyst

May 2018 – March 2019

- Served as a member of the University's budget and planning team with primary responsibility to project and forecast University current and future year financials, incorporating campus-wide goals and strategic initiatives, historical trend analysis, and enrollment assumptions
- Managed the University's long-range planning systems, including serving as the University's primary model builder for Anaplan financial modeling technology
- Collaborated regularly with campus representatives to better forecast divisional financial activities, including projecting tuition and aid, enrollment, auxiliary revenues, charitable gifts, market values, and capital and operational expenditures
- During the annual budget process, served as a liaison between the Office of Budget and Planning and divisions across campus, aiding in the completion of compensation and budget requests for future fiscal years
- Partnered with fellow budget analysts to research accounting and budgetary issues affecting University and divisional financial projections and operational budgets
- Served on the chart of accounts change management task force, leading the campus-wide educational efforts on transitioning from Chart D to Chart F
- Developed, implemented, and maintained financial forms and reports, end-user documentation, and training materials for the chart of accounts, financial planning software, and other campus financial systems for use internally and campus-wide

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University of Dayton *Dayton, OH*

Director, Card Services

December 2016 – May 2018

- Served as a member of the Auxiliary Services management team with primary responsibility to strategize, direct, and enact Card Services goals, policies, and procedures
- Oversaw the campus-wide access control system, including over 3,000 control points and 15,000 patrons
- Acted on various division and university committees representing the interests of Card Services, Print and Copy Services, Mail Services, and weekday campus transportation
- Audited the financial activity for Card Services, Print and Copy Services, Mail Services, and weekday campus transportation and led the annual budgeting process, recommending a budget of approximately \$1M to the AVP, Auxiliary Services
- Developed, implemented, and maintained operating guidelines, control procedures, and end-user documentation for the access control system and provided educational opportunities to the campus community on access control
- Executed risk management and compliance reviews for access control and the ID card database and implemented key improvements for each area
- Oversaw the Flyer Express declining balance program, including acquiring new vendors, marketing to current students, and supplying materials for student recruitment initiatives
- Designed and oversaw the renovation and relocation of the Card Services office to its new home in Kennedy Union
- Supervised the Administrative Associate, Card Services and one student intern who maintained the daily operations of the Card Services office, including daily production of ID cards, passport and visa photo printing, and Flyer Express deposit processing

Ohio University *Athens, OH*

Business & Operations Manager, Alumni Relations

July 2015 – December 2016

- Served as a member of the OHIO Alumni Association (OAA) management team to strategize, direct, and enact departmental goals, policies, and procedures and acted on various department, division, and university committees
- Oversaw and led the annual budgeting process and recommended a net budget of more than \$1.6M annually to the AVP, Alumni Relations
- Developed, implemented, and maintained modeling systems, fiscal policy, operating guidelines, and control procedures and represented the OAA in audits conducted on its records
- Provided financial analysis and reports on OAA events and initiatives and educated staff, student organizations, and agency volunteers on accounting, budgeting, forecasting, and tax issues
- Executed risk management and compliance reviews for OAA events, the Bobcat Store, corporate partners, and the Konneker Alumni Center and proposed key improvements for each area
- Directed information technology operations and provided on-site infrastructure and systems support
- Oversaw the day-to-day operational needs of the OAA and assisted the AVP in monitoring facility maintenance and operations
- Arranged all graduate appointments, approved payroll for all classified staff and student employees, and conducted employee in-house orientations
- Supervised four accounting assistants

Manager, Alumni Budget & Strategic Analysis

August 2012 – July 2015

Interim Assistant Director, Strategic Partnerships

October 2013 – February 2014

Accounting Assistant

January 2008 – June 2009, June 2012 – August 2012

Internal Revenue Service *Columbus, OH*

Internal Revenue Agent

June 2009 – June 2012

MEGAN J. F. WILL

TEACHING EXPERIENCE

University of Dayton *Dayton, OH*

Adjunct Faculty, School of Business Administration

August 2021 – Present

- ACC 207/MBA 500: Introduction to Financial Accounting – Fall 2021, Summer 2022, Summer 2023, Summer 2024
- ACC 208/MBA 501: Introduction to Managerial Accounting – Spring 2022, Summer 2022, Spring 2023, Fall 2023, Spring 2024

Ohio University *Athens, OH*

Teaching Assistant, College of Business

September 2007 – June 2009

- ACCT 101: Financial Accounting – Fall 2007, Winter 2008, Spring 2008, Summer 2008, Winter 2009, Spring 2009
- MIS 400: Business Programming – Fall 2008

SERVICE

National Association of Women's Gymnastics Judges

Ohio Volunteer/Event Coordinator & Financial Assistant

August 2023 – Present

Ohio Volunteer Coordinator

August 2021 – July 2023

- Coordinate with the State Judging Directors on planning meet logistics, recruiting and supervising volunteers, and directing the annual Ohio Judges' Cup.
- Represent the State of Ohio as a volunteer at the annual National Judges Cup.
- Recruit and supervise volunteers for NAWGJ-supported events, such as the 2023 Xcel Regional Championships.

PRESENTATIONS

Brother Joseph W. Stander Symposium *Dayton, Ohio*

- **The Effects of Parental Educational Attainment on Student Loan Debt** April 2021
- **The Effects of Rewards on Motivation Within Higher Education Residential Learning Curricula** April 2019

University of Dayton Graduate Student Showcase *Dayton, Ohio*

- **The Effects of Parental Educational Attainment on Student Loan Debt** April 2021
Outstanding Research Award in Counselor Education & Human Services

NACUBO 2020 Planning and Budgeting Forum *Dayton, Ohio*

- **Optimizing Resource Allocation Through Integrated Financial Modeling** October 2020

Anaplan Higher Education Live Webinar Series *Dayton, Ohio*

- **Future Proofing your University: Integrated Tuition Modeling and Long-Range Planning** May 2020

MEGAN J. F. WILL

EDUCATION & TRAINING

- University of Dayton *Dayton, Ohio* May 2021
- ♦ **Master of Science in Education:** Higher Education Administration
- Ohio University *Athens, Ohio* June 2009
- ♦ **Bachelor of Business Administration:** Accounting and Management Information Systems
 - ♦ **Minor:** History
- Institute of Management Accountants *Montvale, NJ* November 2022
- ♦ **Certified Management Accountant (CMA)**
- Ohio Department of Health *Dayton, OH* January 2024
- ♦ **Manager Certification in Food Preparation**
- Institute of Management Accountants
- ♦ **2023 Virtual Women's Leadership Summit:** Online October 2023
 - ♦ **2022 Virtual Women's Leadership Summit:** Online October 2022
- National Association of College and University Business Officers
- ♦ **2022 Higher Education Accounting Forum:** Online April 2022
 - ♦ **2021 Annual Meeting:** Online July 2021
- Alumni Business Managers Conference Series
- ♦ **Georgia Institute of Technology:** Atlanta, GA May 2015
 - ♦ **University of Arizona:** Tucson, AZ April 2014
 - ♦ **Auburn University:** Auburn, AL June 2013

COMPUTER PROFICIENCIES

- ♦ Anaplan
- ♦ Banner
- ♦ Cognos
- ♦ Concur
- ♦ Costpoint
- ♦ CS Gold
- ♦ G Suite
- ♦ Isidore
- ♦ Jaggaer
- ♦ Microsoft Office
- ♦ PageUp
- ♦ PaymentNet