## FACULTY ANNUAL REQUEST FOR OUTSIDE EMPLOYMENT ACADEMIC YEAR 20\_\_\_\_

Name: \_\_\_\_\_

Department:

I request permission to accept the following outside employment while on the faculty of the University of Dayton. This request is made in accordance with the Policy on Faculty Employment Outside of the University (Academic Senate DOC 2018-07).

- 1. Employing or contracting organization:
- 2. Nature of duties to be performed:
- 3. Period of outside employment (cannot extend beyond 12 months):
- 4. Average number of hours per week, per month or other fixed time period required for each activity:

5. Total average number of hours per week, per month or other fixed time period of approved outside employment for this academic year, including that requested on this form:

I hereby certify that the outside employment activity reported does not constitute a complicit of interest and will not interfere with my regular employment at the University of Dayton.

Faculty signature	Date
APPROVALS:	
Department Chair/Unit Head	Date
Dean	Date
Provost	Date